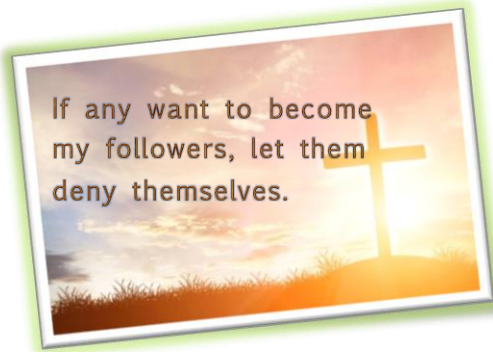


# Wednesday Weekly

## August 30, 2017



SUNDAY, SEPTEMBER 3, 2017

TWENTY SECOND SUNDAY IN ORDINARY TIME

WHEN APPLICABLE—please ensure that the following items are in your bulletin and/or are also ANNOUNCED.

**\*\*for the city\*\*** for all parishes in THE DIOCESE

This will ensure that the same information is being heard across  
the diocese.

THANK YOU

### ATTACHMENTS:

- **Diocesan Bank Signing Policy**
- **Development and Peace *Journey to Justice* Young Adult Retreat**
  - **Poster (pdf)**
  - **Application (pdf and Word)**
- **Diocese of Prince George Job Ad for Student Assistant for Youth /Young Adult Ministry**

1. **2016-17 DIOCESAN ANNUAL APPEAL** has concluded as of August 31. Please remove all materials from your bulletin boards and display areas.

**Coming Soon – 2017-18 Appeal:** In celebration of its 10<sup>th</sup> year, materials for 2017-18 will have a “new look”. These will be available and distributed next week in time for kick-off weekend September 9-10, 2017.

### 2. **FINAL REQUEST-**

- a. **SIGNING AUTHORITIES FOR PARISHES AND SCHOOLS:** It is that time of year when parishes and schools have new assignments for signatories. If you have any changes please email Martha at [mprimus@pgdiocese.bc.ca](mailto:mprimus@pgdiocese.bc.ca) with the information as soon as possible. (See the Diocesan Bank Signing Authorities Policy).

**\*\*In the interim please ensure** that the new parish priest or school principal has authorized all transactions and have two of the other signatories sign cheques.

- b. **DIOCESE OF PRINCE GEORGE DIRECTORY:** Please review the directory online at <http://www.pgdiocese.bc.ca/directory/> if you have any changes to be made to your parish or school please email Martha at [mprimus@pgdiocese.bc.ca](mailto:mprimus@pgdiocese.bc.ca)

3. **PARISH FRIENDLY TRAINING WORKSHOP:** ALL parish priests, secretaries and office volunteers are welcome **Tuesday, September 19, 2017 from 9:00 AM - 4:00 PM PST** with Jacinthe Green from SiteScapers via Zoom or GoTo. You can attend in the comfort of your own office, or come to the Pastoral Centre.

Please RSVP Teresa at [reception@pgdiocese.bc.ca](mailto:reception@pgdiocese.bc.ca) by September 12, 2017. Access Code will be sent to those attending.

We will:

- Have a quick review of overall purpose of Parish Friendly (for the new secretaries)

- Review reconciling Parish Friendly donations with Sage donation revenue
- Learn how to personalize your sacramental certificates for your parish
- Learn to record Safe Parish information

If you have other topics that you would like to cover please let Martha know asap so that she can let Jacinthe know.

#### 4. **EMPLOYMENT OPPORTUNITIES:**

- **DIOCESE OF PRINCE GEORGE** is seeking a Student Assistant for Youth and Young Adult Ministry – please see attached advertisement for details.
- **TEACHING POSITIONS WITH CISPG** go to: <http://cispg.ca/employment-opportunities/>