



**THE CATHOLIC INDEPENDENT SCHOOLS
DIOCESE OF PRINCE GEORGE
BOARD OF DIRECTORS**

Invites applications for the position of

SUPERINTENDENT OF CATHOLIC SCHOOLS

Beginning the 2012-2013 school year

THE POSITION:

The CIS Board of Directors takes pride in the quality of Catholic Education in the Prince George Diocese. The Board of Directors is seeking a capable and dynamic Catholic educational leader to work with the Board in the attainment of educational excellence in its eight Catholic schools. Ours is a faith filled Catholic learning community with schools in Prince George, Smithers, Terrace, Kitimat, Prince Rupert, and Dawson Creek. The CIS Central Office is located in the Diocesan Center in Prince George.

THE PERSON:

The successful candidate for this position must:

- be committed to fostering and encouraging the integration of religious and spiritual ideals in the educational enterprise
- possess the ability to provide effective leadership focusing on student growth and development
- possess outstanding interpersonal and communication skills
- possess the ability to create and empower a strong leadership team
- possess a sound working knowledge of all levels and functions of a School District
- possess a working knowledge of legislation related to the conduct of Catholic Independent Schools.

In addition, Candidates for the position will be asked to provide evidence that they have:

- qualification for BC Certification
- an advanced education degree relevant to the position
- a proven track record as a successful school administrator

THE PROCESS:

A letter of application, curriculum vitae and other supporting documents including a Pastor reference (our Pastor Reference form can be downloaded from http://www.pgdiocese.bc.ca/?page_id=63) can be submitted by interested applicants to the following address:

**Chairperson
Superintendent of Catholic Schools Selection Committee
c/o Fr. Richard Beaudette, O.M.I., Vicar General
Diocese of Prince George
Box 7000, 6500 Southridge Avenue
Prince George, BC V2N 3Z2
Fax # 250-964-2101
Email: rabomi@pgdiocese.bc.ca**

This position will be open until filled.