

Wednesday Weekly

July 11th, 2012

1. Payroll Services

Timesheets

Please try to get your timesheets in on Friday this week. Thanks.

Scanned Items

Please save scanned items as a .pdf when sending them as an email attachment. Files saved as a .jpeg, .bmp, etc. are bigger files and are printed as pictures instead of documents. Thank you!

2. Diocesan Office Closure

The Diocesan Centre will be closed for four weeks again this summer. The last day of normal office hours is Friday, July 13th and we will reopen at 8:30 a.m. on Monday, August 13th. The Finance Office will remain open with adjusted hours during those weeks. If you need to contact someone in the Finance Office please leave a telephone message and they will return your call as soon possible.

3. Monthly Day of Adoration

Emmanuel Hermitage invites you to a Personal Date with Jesus on August 14 in the Domano Chapel (at the Domano Renewal Centre, 6500 Southridge Ave.). Mass will be celebrated at 7:30 a.m. and the Blessed Sacrament will be exposed from 8 a.m. to 8 p.m. for a day of silent prayer and adoration. We will pray especially for the people and needs of our Diocese, the universal Church, and the world. In particular we will pray for vocations and for the intentions of those participating in the day. Please mark your calendar on the second Tuesday of each month for Personal Dates with Jesus days.