

Wednesday Weekly

January 11, 2017

WHEN APPLICABLE—PLEASE ENSURE THAT THE FOLLOWING ITEMS ARE IN YOUR BULLETIN AND/OR ARE ALSO ANNOUNCED.

*** FOR THE CITY**

**** FOR ALL PARISHES IN THE DIOCESE**

THIS WILL ENSURE THAT THE SAME INFORMATION IS BEING HEARD ACROSS THE DIOCESE.

THANK YOU

ATTACHMENTS:

- **National Collections Schedule for 2017 and 2018**
- **** An Evening of Reflection on Christian Funerals and Burials poster**
- **Statistical information Form**
- **Appeal Update**
- **Employment Opportunity- Notre Dame School**

1. NATIONAL COLLECTIONS SCHEDULE FOR 2017 – 2018 – please see attached.



2. * WORLD DAY FOR CONSECRATED LIFE: On Thursday, February 2, 2017, 7:00 PM, on the Feast of the Presentation of the Lord, Bishop Stephen Jensen will celebrate a Solemn Mass at Sacred Heart Cathedral with the religious men and women of the Diocese. Everyone is welcome to attend and show appreciation to those who have chosen to live the consecrated life and who serve in our diocese. Please bring goodies to share for the reception which will take place in the lower church hall.

3. * AN EVENING OF REFLECTION ON CHRISTIAN FUNERALS AND BURIALS with Very Rev. Rectorino Tolentino, Jr. at the Diocesan Pastoral Center Wednesday, January 18, 2017 at 7:00 PM

This evening is intended for:

- funeral directors and anyone involved with arranging funerals, burials, and burial of the ashes in cases of cremation
- those whose funeral plans are included in their Last Will and Testament
- anyone interested in this topic

Important information will be shared based on the recently published instructions given by the Congregation of the Doctrine of Faith and guidelines given by the Bishops of British Columbia and Yukon. The session will be available Live Stream, more details to follow.

Very Rev. Rectorino Tolentino, Jr. is the Vicar General and Chairman of the Liturgy Commission for the Diocese of Prince George.

To register: email Jasmin Sadiwa at jsadiwa@pgdiocese.bc.ca or

Go to our website at: <http://www.pgdiocese.bc.ca/liturgy-2/>

Fee: by donation for materials

4. **STATISTICAL INFORMATION:** In order to finish the Annual Rome Report for 2015, statistical information is needed from each parish. Parishes are asked to please complete the attached form and return it by February 3, 2017 Martha Primus by email (mprimus@pgdiocese.bc.ca), fax (250-964-2101) or regular mail. Thank you.

5. **NEWS AND REQUESTS FROM THE FINANCE AND PAYROLL DEPARTMENT:**

IMPORTANT

- 2016 T-4s
T-4s will be produced electronically and made available through the Payworks login. An email will be sent to employees when they are available.
- WCB
2016 Annual Report of all payments made directly to individuals or to contractors who are NOT registered with WorkSafeBC is due. Please send the list of names and the amounts paid to each person in the 2016 calendar year to Payroll Services by January 11.
- T4-As
We must issue a T4-A to an individual if the total of all payments made directly to the individual (not through payroll) in the calendar year was more than \$500. This includes anyone who considers themselves self-employed and has the payment made to them in their personal name. Payments include, but are not limited to lump-sum payments, retiring allowances, fees or other amounts for service. For the diocese, the most common payments would be; honorariums for presenters, moving costs for new employees, and payments for services such as: cleaning, snow removal, gardening, organist, and other miscellaneous tasks. Please provide Payroll Services with the name, address, social insurance number and the total amount paid to each person in the 2016 calendar year so that a T4-A can be generated. This information must be provided by January 24, 2017, as T4-As must be sent out by February 28.

If you have any questions please call Lynn Monteith at 250 964-5646 or e-mail at lynn-monteith@pgdiocese.bc.ca.

6. **REACHING OUT IN MERCY: DIOCESAN APPEAL 2016-17-JANUARY 11, 2017 UPDATE.** We have reached **97.4 %** or **\$389,642** of its total in pledges, coming from **1441** donors across our Diocese. Thank you. Please see attached report for further details.

The Appeal Office is pleased to announce that **Sacred Heart Parish, Terrace**, under the leadership of **Fr. Xavier Royappan, SAC**, with the Parish Leadership Team and Appeal Coordinators have met their parish goal. To date they have reached **100% of their goal**. Congratulations and thank for your effort and generosity.

The Appeal Committee is delighted with the progress to date, and continue to ask all parishes that have not met their goal, to make an extra effort to encourage parishioners to give generously to the Appeal.

7. **SENDING PACKAGES TO STAFF AT THE PASTORAL CENTRE** – Please remember to address ALL packages to the Diocese of Prince George and add **ATTENTION: PERSON'S NAME**
This makes mail pick up much it easier. Thank you.
8. ****EMPLOYMENT OPPORTUNITY- NOTRE DAME SCHOOL**: Please attached poster for details.
Position begins April 3, 2017.

Office of Evangelization and Catechesis



HEARTS TRANSFORMED UPDATE: Please remember that Hearts Transformed will start back up the second week of January!

The next meeting in Prince George will be held on January 12, 2016 from 6:30 PM to 9:00 PM at the Diocesan Pastoral Centre on the Conference Room (old library).

Everyone else will have their meetings from January 9-13, as the flexibility of the program allows in their respective communities.

We look forward to journeying with you. If you have other questions contact Angelo at asabbadin@pgdiocese.bc.ca or (250) 964-4424 ext 230

YOUTH AND YOUNG ADULTS NEWS:

YOUTH:

1. **Annual Diocesan Youth Conference** -- April 21-23, 2017--Please save the date!
More details to come shortly, stay tuned!

YOUNG ADULTS:

1. **3rd Annual Young Adults Ski Retreat:** The annual retreat will take place in Smithers, BC **February 3-5, 2017.**
Skiing and retreating, what more could you ask for? Join us on the beautiful slopes of Hudson's Bay Mountain for a time away from the busyness of daily life. Ages 18 and up are invited. This retreat will fill up quickly. Registration will be available shortly, for now, **SAVE THE DATE!** If you have any questions, email youth@pgdiocese.bc.ca.
2. **Faith Study Groups:**
Small group faith studies are being offered at a time that fits your schedule. Fill out the online scheduler at www.ccofaithstudies.ca and a time/place will be determined for your study group. These six-week, one hour studies focus on the core of what we believe as Catholics in a fresh, new way like you've never heard before.

Come find out and experience what it truly means to be a Catholic, and how to live this out in the world today.