



DEPARTMENT OF EDUCATION

Posting #:

Posting Date: 2026.03.09

Closing Date: 2026.03.27

School: Holy Family Elementary School, Whitehorse
Position: Principal **FTE:** 1.0 Permanent
Start Date:

Living In Yukon, Thriving in Life

Our goal is to support all learners in developing the essential skills, knowledge and personal qualities that they need to thrive in life.

Are you passionate about shaping the future of education in the Yukon? The Department of Education is dedicated to providing high-quality education and lifelong learning opportunities for all Yukoners. We are committed to excellence, inclusivity, and innovation in every aspect of our work.

The department plays a crucial role in delivering a wide range of services and supports that span from early learning to adult education and encompass K-12 schooling. We are proud of the diverse team of professionals who collaborate to develop and implement policies, programs and initiatives that promote student success and enhance educational outcomes across the territory.

Holy Family Elementary School (HFES) provides a faith-based, Roman Catholic education within the public school system of Yukon Education. Our school sits on the traditional territory of the Kwanlin Dün First Nation and the Ta'an Kwäch'än Council within the wilderness city of Whitehorse, Yukon. HFES is a K-7 school of approximately 190 students, serving a diverse cultural population. Our educational professionals facilitate academic excellence and model life-long learning. We do this by creating a learning environment where respect, understanding, security, risk-taking, responsibility and reaching out are important values. We believe that each child is unique and special. The values we teach are based on a Catholic philosophy of education. We promote a strong personal relationship with God and respect for the dignity and innate goodness of every person.

Please submit your resume clearly demonstrating how you meet the following qualifications. Emphasize how your work experiences and related duties align with the qualifications listed below. Please note that our selection is based solely on the information you provide in your application. For more information on how to prepare and submit your resume, we encourage you to review the resource page on [Yukon.ca](https://www.yukon.ca).

QUALIFICATIONS AND EXPERIENCE:

- Possession of a master's degree in education or equivalent in educational administration and/or elementary curriculum.
- Recent experience in administration and/or educational leadership in a school setting.
- Experience in learning environments such as experiential education or project based educational programming.
- Experience in incorporating cultural activities into the curriculum of the school program.
- Recent experience teaching in a Catholic school with diverse curriculum needs.
- Experience in leadership within Catholic education and collaborative work with the Catholic Church.

NOTE: Candidates who have education, training and/or experience equivalent to the education criteria listed above may be equally considered

DESIRED KNOWLEDGE, SKILLS AND SUITABILITY:

- Demonstrated commitment to active involvement in the Catholic community and the ability to provide strong faith leadership to students and staff.
- Ability to plan, support and assist in the preparation and celebration of Roman Catholic liturgies within the school context is required.
- Ability to integrate Catholic teachings and values throughout instructional practices and the curriculum.
- Commitment to on-going personal faith formation and supporting the faith development of staff.
- Ability to effectively lead, motivate and supervise staff and students and to establish and maintain harmonious relationships with students, parents, staff, school council, Yukon First Nations & community as a whole.
- Ability to create a safe and caring environment where every student and staff member feel secure, respected, valued and has the chance to succeed.

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- Ability to set goals, organize and schedule an elementary (K-7) school.
 - Ability to coach staff to teaching excellence.
 - A willingness to accept shared responsibility for guiding student behaviour using a restorative approach as set out in Yukon Education policy documents (Safe and Caring Schools Policy, School Council Dispute Resolution Policy)
 - Excellent interpersonal and communication skills with the ability to maintain and build respectful and positive relationships with students, staff, parents, school council, Department of Education, Catholic Episcopal Corporation, Catholic Education Association Yukon (CEAY), Yukon First Nations and the community.
 - Dedication to excellence in Catholic education and ability to work in collaboration with the Catholic Episcopal Corporation to develop, lead, and support Catholic professional development within a school context.
 - Proven decision-making skills, demonstrating effective listening, ability to accommodate and to mediate diverse views, to stand up for what is best for the school, stand firm on informed decisions, and follow through.
 - Knowledge of Yukon elementary curriculum and teaching strategies with the ability to develop, implement, and monitor special education programs and IEPs for special needs students.
 - Commitment to high academic standards for all students through literacy and numeracy programs which incorporate innovative learning strategies such as social/emotional learning, experiential learning, current evaluation and assessment practices and staff development.
 - A knowledge of, sensitivity to, and willingness to integrate Yukon First Nations ways of knowing, doing and being that supports a culturally diverse student population with the ability to incorporate and promote this diversity within the faith life of the school community.

ADDITIONAL INFORMATION:

- To be an Administrator in Yukon, you must be certified in another Canadian province/territory first. Yukon **Teacher Certification**; learn about the certification process [here](#)
- **Criminal Record/RCMP Check with Vulnerable Sector**; to be provided before the first day of employment, dated no more than 3 months prior to your start date
- **Yukon First Nations 101**, to be completed at your first opportunity.
- Relocation may be available.
- Preference will be given to a practicing member of the Roman Catholic Church, committed to excellence in Catholic Education. To receive preference, it is required to include **Current Roman Catholic Pastoral Reference, current Teacher Faith Letter and current Baptismal Certificate**.
- Go to our website for the documents http://www.education.gov.yk.ca/employment/teaching_catholic.html

For more information about the position, please contact Christine Franes at Christine.Franes@yukon.ca.

If you have questions about our recruitment process or what rewarding career opportunities are available within the Department of Education, please contact: Desiree Martsinkiw at Desiree.Martsinkiw@yukon.ca

For more information about how a career with the Yukon government can help you grow your abilities, develop your skills, earn a competitive salary and comprehensive benefits while making a difference in the lives of Yukoners, we encourage you to click the links below! ·

- [Benefits and leave](#)
- [Learning and development](#)
- [Health and wellbeing](#)
- [Diversity and inclusion](#)
- [Terms of employment](#)

Are you curious about what living in the Yukon is like?

Learn about [Yukon life](#), including Yukon First Nations, arts and culture, recreation, housing, and education.

Please do not submit your transcripts of Criminal Record checks as part of your application. We will reach out to successful candidates to request these during the onboarding process.